

MINUTES
INTERGOVERNMENTAL COOPERATION SUB-COMMITTEE
May 14, 2008
8:30 AM -- 6th Floor -- Conference Room -- Tower Building

1. **MEETING CONVENED:** 8:38 AM

2. **MEMBERS PRESENT:** Chairman: Clifford E. Herl, Commissioner, Shirley Johnson, Trustee/Leoni Township, Karen Coffman, Deputy Treasurer, Jackson County, James E. Shotwell, Chairman/Commissioner, Jackson County, Scott Fleming/President/CEO, Enterprise Group, Margaret Cunningham, Purchasing Agent/City of Jackson, Sally Keene, Clerk/Henrietta Township, Michael Gradis, Intern/Jackson County, Sandy Fitzpatrick, Executive Secretary/Jackson County

3. **PUBLIC COMMENTS:** None

4. **MINUTES**

A.

Chairman, Cliff Herl began by expressing his intentions with sub-committee members. He requested input from attendees as how they foresee resurrecting the committee. He discussed and affirmed the importance of the Intergovernmental Committee. Summarizing past meetings, he focused on how meetings lacked enthusiasm and attendance.

Members of the committee addressed and furnished suggestions of how to proceed in building up attendance for future meetings.

Issues discussed:

1. Previous chairs of meeting:
 - a. City
 - i. Mayor
 - ii. Purchasing Agent/Margaret Cunningham
 - b. County
 - i. Chairman of BOC, James E. Shotwell, Jr. (Steve)
 - ii. Administrator/Controller, Robert Elliott

2. Attendance
 - a. Attendance of members dropped.
 - b. Discussed why members failed to be enthusiastic?
 - c. What should be the next step be to draw attendance to future meetings?
 - d. Reviewed previous agenda items:
 - i. Continental Breakfast was provided.
 - ii. Did not like the fact that location of meeting always varied.

- iii. Meetings were usually held on Fridays.
 - iv. Friday was not a good day to meet.
 - v. Discussed changing the day of meeting.
3. Suggestions to create interest and resurrect future meetings:
- a. Advise public of open meeting.
 - b. Change meeting day to Wednesday, instead of Friday.
 - i. Friday is a generally a bad day to meet for many people.
 - c. Schedule future meeting to be held always at same location.
 - i. Proposed location of meeting at conference room of local coffee shop.
 - d. Create a new name for the group.
 - i. i.e., Governing Alliance
 - e. Schedule meetings bi-monthly.
 - f. Discussed meeting time.
 - g. Provide schedule to members.
 - h. Provide agenda prior to meetings.
 - i. Possibility of involving this committee/group with another group.
4. Future agenda items:
- a. Invite Townships/Villages
 - i. Request Supervisors/Presidents to attend and present topic for discussion and presentation.
 - ii. Appoint representative from each township, village as member to attend future meetings to share valuable information to update group.
 - b. Department of Corrections
 - c. City
 - d. Invite Elected Officials to discuss topics of interest.
 - i. Taxes
 - ii. Foreclosure
 - iii. Landbank
 - iv. Seminars
 - e. Discussed how other communities handle information, what should be the next step be after group has information?
 - i. How to share information.
 - ii. Invite other Counties to present items for discussion.

5. **Special Items:** None

6. **Adjournment:**

Subject to the call of the Chair, the meeting adjourned at 9:03 AM.

7. **Next Scheduled Meeting:**

The next meeting will be held in the County Commission Chambers, 2nd floor, located at the Jackson County Tower Building, 120 W. Michigan Avenue.

7:30 AM -- Wednesday, June 25, 2008