

STATE OF MICHIGAN FOURTH JUDICIAL CIRCUIT JACKSON COUNTY	REQUEST FOR AUDIO/ VISUAL HEARING RECORD	CASE NO.
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Court address: 312 S. Jackson St. Jackson, MI 49201

Phone: (517) 788-4268

Plaintiff(s) or Petitioner(s)

Defendant(s) or Respondent(s)

4th Circuit Court Policy Regarding Requests for Audio/Visual Hearing Records:

1. The cost of each DVD is \$20.00. Some hearings may require more than one DVD due to length. Payment of \$20.00 is due at the time of order. If additional fees are due you will be contacted when your order is complete.
2. Hearings prior to **January 12, 2007** are not available.
3. For Hearings held as of **January 12, 2007**, if you choose to receive a DVD record, this media is formatted to be compatible with a personal computer. These will not be operational in standard DVD players nor car or personal CD players.

Ordering Party Name

Case Name

Street Address

Case Number

City, State, Zip Code

Date Hearing

Phone Number

Amount Paid

Email

Method of Delivery:

Mail

I will pick up

You may bring or mail a check or money order with this completed form to:

Jackson County Clerk's Office - 4th Circuit Court

312 S. Jackson Street

Jackson, MI 49201

Internal Use Only

Date Requested and Payment Received in Office: _____

Date Sent to Judicial Staff: _____

Date Recording Mailed or Communicated for Pickup _____