

Jackson County Clerk's Office Service Plan for Public Closure

Pursuant to [Executive Order No. 2020-21](#), all office locations will be closed to the public until further notice.

The following in-person services have been suspended until further notice:

Vital Records

New CPL applicants
Genealogy searches
Notary Applications
Marriage Licenses

Court Services

Access to records
Circuit Court Payments

For Individuals seeking to file for a Personal Protection Order:

- Forms are available at www.michiganlegalhelp.org or www.courts.mi.gov
- PPO Petitions/Violations can be submitted electronically to akirkpatrick@mijackson.org who will forward them to the judge
- If you need assistance completing the forms, please call 517-841-2952 to speak with an AWARE, Inc. legal advocate

Services Conducted by Mail/Fax

Mail - 312 S. Jackson Street, Jackson, MI 49201

Fax - (517) 788-4601

Vital Records – Mail/Fax Services

Request for Birth, Death, and Marriage Certified Copies
Business Name/DBA Searches and forms for DBA – must be notarized
Genealogy Search Requests
CPL applications – online through CPL Portal (Renewals only)

Court Services – Mail/Fax Services

All civil and domestic court documents
Circuit Court payments
Case Initiation

Elections – Mail Services

Candidate filings – must be notarized
Campaign Finance
Voter Registration
Register to vote (www.mi.gov/vote)
Questions regarding elections can be sent to: jcrews@mijackson.org

Limited staff will be available by phone Monday through Friday from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. at the numbers listed below:

Vital Records
(517) 788-4265

Court Services
(517) 788-4268